



Maryland State Arts Council Finance Committee

MEETING MINUTES

September 11, 2023
Google Meet

The Finance Committee shall provide oversight over the budget.

In attendance: Lily Bengfort, Chad Buterbaugh, David Fakunle, Ruby Lopez-Harper, Steven Skerritt-Davis, Emily Sollenberger, Laura Weiss, Shaunte Roper, Catherine Teixeira, Keyonna Penick

The meeting was called to order at approximately 1:00 p.m. following guiding documents.

Independent Artist Awards Proposal

Program revision process to date

- Surveys; Listening sessions
- Staff input; Councilor input
- Editing process; Staff review

Results

- Editor recommendations resulted in minimal changes to the program; Reviewing staffing capacity

Recommendations

- Continue "pause" for FY24 until we are able to appropriately staff the IAA program
- Move funds budgeted for FY24 IAA to FY24 Grants for Artists program

Lily made a motion to send the FY24 IAA recommendations to the council for full approval. David seconded the motion. All in favor and the motion passed.

Review of FY24 Surplus Funds.

- Prepaid contracts and reallocation of contractor expenses to Federal



Funds

- \$222,000 surplus
- Steven will send notification when reallocated

General Funds Available

Sponsorship - City of Salisbury (Maryland Folk Festival) - charged to FY23 (\$150,000); Arts in Education Evaluators (2) - will be charged to Federal funds (\$ 52,000); Poetry Out Loud Expense- will be charged to Federal funds (\$ 20,000) for a total (\$222,000)

Review of State Budgeting Process

- Fall 2023: Develop budget request to the Department of Budget and Management
- April 2024: Session concludes, budget confirmed
- May 2024: Staff present budget recommendations to Finance Committee
- June 2024: Finance Committee recommends budget to Council, Secretary approves

The meeting adjourned at approximately 2:00 p.m.