



## **MSAC Executive Committee**

MEETING MINUTES  
February 25, 2022  
Google Meet

The Executive Committee shall have general supervision of the affairs of the Council, make recommendations to the Council, and shall perform other duties as specified...

In attendance: Carole Alexander, Jackie Copeland, Shelley Morhaim, Julie Madden, Zoe Charlton, Steven Skerritt-Davis, Keyonna Penick, Laura Weiss, Emily Sollenberger, Tom Riford

10:03 called to Order and Guiding Documents reviewed by Chair.

Julie Madden made a motion to approve the December 28, 2021 minutes. Carole Alexander seconded the motion. All in favor.

### Executive Director Report (Skerritt-Davis)

- Staffing Update
  - Grants Director - ready to post
  - Deputy Director - in process, pending reclassification
  - Program Director A&E/CAD - applications being reviewed
  - Program Director Arts in Education - awaiting offer approval
  - Arts in Education Grants Associate - on hold until shift to support all grants programs complete
  - Thanks to Assistant Secretary Tom Riford for advocating for increased capacity
- How we meet discussion
  - Hybrid meetings found not to be very equitable
  - At least one council meeting a year in person
  - June 2022 meeting in person pending full council discussion
- Expand meeting past business to provide social element ●
- Strategic Plan Update
  - Plan adopted in 2019; was a 3-5 year plan
  - Start planning process in FY23 for new strategic plan
  - Operating under current strategic plan through FY24
  - ED to gather staff input and if timing feels right w/ capacity to change in FY23

- Preservation of Cultural of Arts Update,



- Discrepancy between the General Accounting Division (GAD) in the Comptroller's office and the Department of Legislative Services accounting of Admissions and Amusement Tax Revenue that funds the Preservation of Cultural Arts statutory and legislative request grants
  - December 2022 - Commerce requested holding \$500k to ensure we could meet POCA grant obligations
  - February 7, 2022 - GAD reported it had missed \$281K that was supposed to be transferred to Commerce, awaiting further clarification
- Going forward, any non-MSAC transaction will go through the POCA appropriation/program
- Mid-Year Budgeting
  - Future mid-year budgeting plan
    - Goal - end the year with minimal surplus
  - Review emailed request
- Special Request Grant
  - Follow Public Editor Process
  - Goal: creating a process for applying for MSAC funding for
    - new initiatives
    - organizational development
    - ongoing projects with statewide impact
  - Council Involvement
    - Councilors should be actively involved if they choose

#### Review March Council Meeting Agenda (Penick)

- Executive Director's Report
- Staff Reports
- Fiscal Report
- Governance Committee Report
- MCA update
- Nominating Committee Election

Jackie made a motion to adjourn the meeting. Zoe seconded the motion. All in favor. 11:08am adjourned.